



Ageless Taekwondo FAQs

Starting the Accreditation Process

1. How do I start the process of becoming an Ageless Taekwondo Instructor?

Email the participation manager at participation@austkd.com.au to register your interest in completing the course.

2. What are the requirements to starting the course?

Must provide the below to Australian Taekwondo either:

a. hold an Australian Taekwondo Club Talent Coach accreditation

OR

b. provide:

- a current first aid and CPR certificate
- Police check
- working with vulnerable people check,
- been instructing for 1 year
- hold a Sport Australia Harassment/ Discrimination certificate

c. hold a Black Belt

**instructors who don't meet the above criteria but still want to accredit need to email participation@austkd.com.au to discuss their options.*

3. What is next?

You will be provided with the Instructor Guide to read over in preparation for the online learning component of accreditation as well as be provided with access to the online learning system.

Online Learning System

4. How do I gain access to the online learning system?

- When you receive the instructor guide you will also receive an email with a link to register and access into the online system.



**Australian
Taekwondo**



5. How do I access the Australian Taekwondo Learning Management System in the future?

Type the <https://austkd.elmotalent.com.au> in your browser and this will log you in automatically.

6. Do I need a user name and password to Australian Taekwondo Learning Management System?

Yes. Your user name is provided in your registration email. When you click on the link to access to the online learning system you will be prompted to create a password.

7. What do I do once inside the learning system?

Select AusTkd Admin (participation@austkd.com.au) as your manager and then access the course in the **Learning** tab.

In the **External Learning Tab** you can also upload your accreditation requirements such as your first aid certificate

8. If I commence the module can I stop half-way through and then return to the module?

Yes you can pick back up at any stage of the course.

9. What if I don't complete the Quiz?

You will not be recorded as having completed the module. You are required to complete the quiz to gain recognition for completion of a module and **gain a pass mark of 80%**.

10. I completed the module and received a pass mark but I still have questions. Who do I speak to?

Speak to the participation manager on 0404 111 592 or email participation@austkd.com.au

11. I completed the quiz am I accredited?

Not yet. Once you email 3 draft lesson plans to participation@austkd.com.au and they are approved you will receive a certificate of accreditation.

After being accredited

12. What do I do now?

Refer to the instructor guide on promoting the program and using the templates for flyers, media releases and health messaging.

13. Can I access any funding assistance?

Funding assistance is available to help with equipment and room hire. Please contact



participation@austkd.com.au to discuss.

14. What are my obligations under the program?

Refer to the instructor guide and Ageless Taekwondo Accreditation Agreement for the details but once accredited Australian Taekwondo requires regular participant and testing data.

15. What is the membership requirement and options for my participants?

Membership packages are available as an add on to your existing packages at \$12 per member in packages of 5, 10, 15, 20 etc and covers them for insurance.