



**Australian
Taekwondo**

National Policy

Affiliate Membership

Sports Taekwondo Australia Ltd
T/A Australian Taekwondo Ltd
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AFFILIATE MEMBERSHIP POLICY

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Policy Statement

Intent

This policy provides the framework to create a membership category for Taekwondo organisations that operate multiple clubs or branches as separate business entities.

Objectives

To provide an alternative class of membership which is better suited to the business needs of a group Taekwondo clubs that are registered with the Australian Securities and Investment Commission(ASIC) as incorporated associations or companies.

Scope

Board, State Members, Staff, Head Instructors and Instructors.

Policy Principles

1. This policy is enacted in accordance with Clause 5.5 of the Constitution.
2. This policy establishes a single membership category of “Affiliated Member”.
3. The privileges of an Affiliated Member shall be identical to those accorded to Individual Members as defined in the Constitution and notified from time-to-time by Australian Taekwondo.
4. The suspension or cancellation of an Affiliated Membership shall be in accordance with Clause 6 of the Constitution.

Eligibility Criteria

The Affiliated member organisation must be:

1. A legal entity registered with ASIC.
2. Consist of members/clubs that operate as separate business entities under an umbrella organisation.
3. The entity is defined as a business that derives its own revenue and incurs its own costs in carrying out its operations. An entity can be either for-profit or not-for-profit.
4. Should an umbrella organisation join their businesses and register their members separately it is not necessary to apply for Affiliate Membership.

For example:

Scenario:

Taekwondo Club ABC Pty Ltd runs branches in locations 1,2,3,4 & 5. Locations 1,2 & 3 are run under one business name (Taekwondo 123) and have the same revenue stream and operational costs. The Head Instructors of branches 1,2 & 3 are employees/ contractors/ volunteers of Taekwondo 123.

Locations 4 & 5 are separate businesses (Taekwondo 4 and Taekwondo 5), they each have their own separate revenue streams and operational costs and the Head Instructors are each the owners of Taekwondo 4 and Taekwondo 5.

On occasion the members and Instructors from locations 1,2,3,4 & 5 all come together for training, competitions or gradings.

Membership options:

1. Taekwondo Club ABC Pty Ltd takes out an Affiliate Membership to cover all Head Instructors and members in all 5 locations.
2. Taekwondo 123, Taekwondo 4 and Taekwondo 5 each take out their own membership packages commensurate with their membership numbers.

Fees

The Board will determine the annual fee based on the Affiliated Member's:

- Number of business entities
- Number of members in each of the entities
- Number of Head Instructors in all of the entities

Associated Policies and Procedures

STAL Constitution

Prc.004 Affiliate Member Procedures.

Accountabilities

Implementation:	CEO
Compliance:	Board
Monitoring and Evaluation:	Membership Admin/ CEO
Development and Review:	Membership Admin
Interpretation and Advice:	Membership Admin/ CEO

Who Should Know This Policy

1. All **Authorities Delegated** within this policy are responsible for knowing this policy and procedures that support this policy.
2. The **Board** is responsible for the approval and maintenance of this policy.
3. The **Chief Executive Officer** is responsible for implementation and ensuring adherence to this policy and for educating users in the content of supporting policies.

How Will The Effectiveness Of This Policy Be Measured?

1. Membership numbers

Document Management

Version	Date	Change	Authorised
1.0	10 Feb 2017	Policy approved	Board