

Position Description

Job title	Team Coach
Event/s:	Senior World Championships
Location	Australia and Guadalajara, Mexico
Reports to	CEO, Performance Director, Head Coach,
Remuneration	Voluntary. Part funding possible but not guaranteed, based on available budget.
Start date:	September 30 th 2022 as required
End date:	November 21 st 2022
Dates at Worlds:	November 13 th – 20 th 2022
Hours of work	TBC

About Australian Taekwondo

Australian Taekwondo is the governing body for Taekwondo in Australia and a recognised Member National Association of World Taekwondo, the Australian Olympic Committee, Paralympics Australia, and Sport Australia. Australian Taekwondo is committed to growing and developing its athletes, coaches, referees, judges, and clubs. Our focus is on helping our members reach their highest potential and represent Australia with distinction.

As a not-for-profit member organisation, we guide and support our eight state and territory associations; each are a critical touchpoint in growing Taekwondo as a sport for all and supporting national programs locally. There are approximately 300 clubs that provide Taekwondo activities to over 50,000 active participants, with 15,000 of these being registered members of the organisation.

Role Description

The Team Coaches works under the direction of the Head Coach to ensure all pre-departure Training, onsite training, coaching and performance elements of the touring team are managed professionally and implemented successfully. Coaches will be required were necessary to work and assist across age categories.

About Us

We're a small and dynamic team who are all about getting it done. We're passionate about what we do and strive to achieve the best results possible for our athletes, clubs, and members.

About You

You will be a highly organised individual and strong communicator who has the ability to gain commitment, build trust, and develop partnerships quickly and effectively. You will relate well to individuals at all levels and be confident in handling and resolving any conflicts reasonably and efficiently. You will be motivated and proactive in your approach to quality team training and Coaching, and work collaboratively with the entire team to ensure an enjoyable tour for all. You will need to be adaptable in your approach and possess a supportive and caring nature.

Our Values

Our values are the central, underlying philosophies that guide Australian Taekwondo. These beliefs influence how we work and interact with our clubs, members, and shareholders on a daily basis.

Teamwork

Above all, we're a team. That means we show up for each other, act with empathy, and bring our authentic selves to work every day.

Integrity

We act with integrity: we act honest, fair and transparent to doing what's best for our stakeholders and our organisation. We openly collaborate and make responsible decisions based on professional standards.

Courage

We are brave and act with courage. We challenge the status quo, take bold steps and find new ways to grow our organisation and each other.

Accountability

We hold ourselves accountable for outcomes, good and bad. We don't pass the buck and each of us is responsible for our words, our actions, and our results.

Respect

We show respect. We value everyone and in all our interactions treat people with dignity and professionalism.

Work Duties

The incumbent can expect to undertake include:

Area	Task
Administration	<p>In conjunction with the Head Coach plan or assist with:</p> <ul style="list-style-type: none"> • Pre departure training plan for athletes • Leadership sessions pre tour and on tour as directed. • Complete post report on athlete performance. • Assist in general team implementation and logistical requirements as directed. • Work collaboratively and as directed by the Team Manager when necessary. • Monitor athlete needs including meals/diet, medical issues, and • any other relevant matters as directed by the head coach.
Coaching & Training	<p>In conjunction with or directed by the Head Coach:</p> <ul style="list-style-type: none"> • Pre departure training • Tour training sessions • Pre competition preparation • Competition coaching • Post competition briefing for athletes

	<ul style="list-style-type: none"> • Mentoring & Monitoring of athletes • Assisting other team coaches in general roles
Communications	<ul style="list-style-type: none"> • Be a communications points for individual athletes as directed by the Head Coach • Keep the Head Coach and/or Manager informed of necessary information. • Ensure you are abreast of information on communications apps from the leadership group. • Communicate required information to athletes designated to you clearly and concisely. • Attend team meetings as and when required by Head coach or Manager
Policy Implementation	<ul style="list-style-type: none"> • Ensure you and those in your charge comply with Australian Taekwondo's Codes of Conduct and other relevant policies (e.g., Child Safeguarding, Social Media Policies), are adhered to by athletes, fellow coaches, parents, and fellow team staff.

Knowledge, Experience, & Skills

- All coaches are required to hold WT Coach Certificate Level II (2) **(Compulsory Requirement)**.
- Minimum AT Performance Coach Level 1 – Kyorugi **(Compulsory Requirement)**.
- Experience in and ability to coach and train teams at a high level to enhance the successful delivery of an international tour.
- Demonstrated experience in strategy planning, strategy execution and stakeholder engagement.
- Demonstrated collaborative style to work positively in partnership with a variety of key internal and external stakeholders.
- Strong understanding and Knowledge of current competition rules.
- Independent (no material conflicts of interest that would compromise role).
- Strong interpersonal skills including high integrity and the capability to build trusting relationships with other coaches, athletes, and other team staff.
- Strong verbal and written communication skills, with ability to provide and receive constructive feedback.
- Demonstrated ability to exercise sound judgement, observe confidentiality and use discretion.
- Consistently acts in professional manner that is consistent with AT policies, values, and objectives.
- Technology skills in commonly used software and service (e.g. WhatsApp, email, word, excel etc).

Education & Accreditations

- **All coaches are required to hold WT Coach Certificate Level II (2).**
- Working With Children's Check (or equivalent)
- National Police Check
- Passport that is valid for at least 6 months
- COVID-19 Vaccination – Double dose

Equipment you'll need for the job

- Laptop
- Mobile phone
- Reliable internet access

Equipment AT will supply

- Uniform

How to Apply

To apply for this role, please submit your application by completing the online application form on our employment page.

Applications must be received by 5:00 pm (AEST) September 23rd, 2022.

For any question in relation to this role, please contact:

Ross Hartnett

National Performance Director (Kyorugi & Poomsae)

Email: performancedirector@austkd.com.au