

Policy Statement

| | |
|------------------------|-------------|
| Policy No: | 001 |
| Policy Owner: | CEO |
| Compliance: | Mandatory |
| Approved by: | Board |
| Document Type: | Internal |
| Category: | Operations |
| Effective Date: | August 2022 |
| Next Review | August 2024 |

Intent

Australian Taekwondo may confer Life Membership on a person under Clause 5.4 of the Constitution. The Constitution takes precedence over this Policy in the event of any inconsistency.

Objectives

Life Membership is an honour conferred on a person who has rendered distinguished, loyal and outstanding service and whose contribution has provided measurable benefit to Taekwondo over an extended period of time.

Persons may have held roles of limited tenure and yet have performed outstanding meritorious service during their membership term. Under these circumstances, other criteria should be used to determine whether the person is deserving of nomination for Life Membership. Such criteria shall relate to the quality of the service performed by the person under consideration.

Scope

Any member who is in good standing with Australian Taekwondo may be nominated for Life Membership.

Criteria for Life Membership

The degree and value of a member's achievements and contribution are primary considerations, rather than their length of membership. However, there is an expectation that a member would need around ten years of continuous membership to meet the necessary level of contribution.

In the case of a deceased member, a person may be posthumously recommended for Life Membership.

The following criteria will be used to determine the suitability of a person for nomination for Life Membership. It is necessary for all the criteria to be satisfied.

The person under consideration should have had continuous outstanding and meritorious service and have demonstrated all of the following:

1. Have advanced the profile of taekwondo by effective promotion which provided tangible results.
2. Increased the participation of the martial art and/or the sport by participation or representation with key stakeholders and peak bodies.
3. Demonstrated a positive attitude and demeanour that reflects a dedication to the values and mission of Australian Taekwondo.
4. Provided valued leadership among members and key stakeholders, offering mentoring and ongoing support and seen as a role model by other members.
5. In the opinion of the Nominations Committee Is in good standing with Australian Taekwondo and the wider taekwondo community.
6. Demonstrated meritorious service at an international, national and/or state/territory level.
7. Has not conducted themselves in a manner that reflects adversely on the image of taekwondo or the activities of Australian Taekwondo.
8. Not be under current investigation which may potentially lead to sanctioning.
9. Must be of good repute and not have a domestic or international criminal record.
10. Such other criteria as the opinion of the Nominations Committee deems fit.

Nomination Process

Any financial member of Australian Taekwondo may recommend a current member (or a deceased member) for nomination as a life member. Nominations must be made on the attached nomination form and include the details of the nominating member in accordance with Clause 5.4 the Constitution and submitted to the Chief Executive Officer via email.

Nominations will be placed on the agenda for the consideration of the Nominations Committee of the Board, who shall assess the candidate for Life Membership in accordance with the criteria set out in this policy.

The details of any candidate recommended to the State Delegates by the Board for Life Membership shall be distributed for their information prior to the Annual General Meeting, with appropriate comments from the Board included.

A Special Resolution of voting members must approve the candidate for Life Membership in accordance with Clause 5.4 of the Constitution.

Life Membership Policy



Privileges of Life Memberships

A Life Member shall be entitled to:

1. Full individual membership for life with no membership fees payable.
2. Receive notice and attend the Annual General Meeting, but not the right to vote.
3. Recognition on the Australian Taekwondo website and acknowledgment at meetings attended.
4. Complementary access to national and state/territory events.
5. A commemorative badge/pin

Repeal of Life Membership

Life Membership is revokable at the discretion of the Board.

Accountabilities

| | |
|------------------------------------|-------------------------|
| Implementation: | Chief Executive Officer |
| Compliance: | Chief Executive Officer |
| Officer Monitoring and Evaluation: | Board |
| Development and Review: | Chief Executive Officer |
| Interpretation and Advice: | Chief Executive Officer |

Who Should Know This Policy

1. The **Board** is responsible for the approval and maintenance of this policy.
2. The **Chief Executive Officer** is responsible for implementation and ensuring adherence to this policy and for educating members in the content of the policy.

How Will The Effectiveness Of This Policy Be Measured?

1. Nomination process for Life Membership adhered to.
2. Designated Life Members are accorded the benefits of

Document Management

| Version | Date | Change | Authorised |
|---------|------|--------|------------|
| | | | |
| | | | |
| | | | |

Life Membership Policy



Australian Taekwondo Limited 2022

This work is copyright. Apart from users under the Copyright Act 1968, no part of this publication may be reproduced by any process without the written permission from Australian Taekwondo Limited.

Life Membership Nomination Form

Please take the time to familiarise yourself with this form, as all parts must be completed in full. It is strongly advised to provide as much detail for relevant criteria as possible. ***Please send your completed nomination to the Australian Taekwondo CEO via email to ceo@austkd.com.au***

1. NOMINEE INFORMATION

Please provide general information about the person you are recommending for Life Membership. Provide as much information as possible.

| | | | |
|--------------------|--|--------------------|--|
| First Name: | | Surname: | |
| Address: | | Email: | |
| Phone: | | DOB: | |
| Dan Level: | | Club: | |
| Gender: | | Occupation: | |

Is the nominee under current investigation which may potentially lead to sanctioning?

| | | |
|-----|----|--------|
| YES | NO | UNSURE |
|-----|----|--------|

How do you know the Nominee?

Has the Nominee received any previous awards for achievements in relation to performance or outstanding service to Taekwondo?

| | | |
|-----|----|--------|
| YES | NO | UNSURE |
|-----|----|--------|

If YES, please list the award/s.

2. NOMINATOR DETAILS

Your contact information is required as part of the nomination process.

| | | | |
|--------------------|--|--------------------|--|
| First Name: | | Surname: | |
| Address: | | Email: | |
| Phone: | | DOB: | |
| Dan Level: | | Club: | |
| Gender: | | Occupation: | |

3. REASONS FOR NOMINATION

Please read the **Criteria for Life Membership** on the preliminary pages of this document and provide reasons why you believe the nominee meets the criteria for Life Membership
If insufficient space is available to answer, please attach additional sheets.

How has the nominee advanced the profile of Taekwondo by effective promotion which provided tangible results?

How has the nominee demonstrated a positive attitude and demeanour that reflects a dedication to the values and mission of Australian Taekwondo?

How has the nominee provided valued leadership among members and key stakeholders, offering mentoring and ongoing support?

How has the nominee demonstrated meritorious service at an international, national and/or state/territory level?

Please list any other reasons that you believe the Australian Taekwondo Board of Directors should consider.

These questions are included to help us better understand the origin and history of the nominations. The information provided assists us in determining which groups in the taekwondo community might otherwise be worthy of consideration. Information we collect from you is handled in accordance with our [Privacy Policy](#). By completing and submitting this form, you confirm that all details are correct to the best of your knowledge.

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED WITH THE GREATEST DEGREE OF DETAILS AND ANY ADDITIONAL INFORMATION RELATING TO THE NOMINATION IS ATTACHED BEFORE SUBMITTING.