

Checklist for Selecting a Safe Taekwondo Club

Take this checklist with you when you visit a club. If the answer to any question is "no", talk to the club's Child Safe Officer or Integrity Officer, or contact Australian Taekwondo.

Safeguarding questions	Yes	No
1 Is the club affiliated with Australian Taekwondo and its State Member Association?	☐	☐
2 Does the club have a child safeguarding policy and commitment statement that families can easily access?	☐	☐
3 Does the club have a Child Safe Officer or Integrity Officer, and are their contact details promoted?	☐	☐
4 Does the club give children child-friendly information about their right to be safe and how to raise a concern?	☐	☐
5 Does the club have other policies that keep members safe? ☐ Complaints procedure ☐ Photography and filming policy ☐ Social media policy ☐ Codes of conduct	☐	☐
6 Does the club explain how it communicates with parents, carers and young people (with no one-on-one messaging between adults and children)?	☐	☐
7 Is the club open about how it recruits instructors and volunteers? ☐ Interviews and reference checks ☐ Current Working with Children Check (or equivalent) ☐ Current Australian Taekwondo coaching accreditation	☐	☐
8 Do instructors and volunteers complete ongoing child safety training?	☐	☐
9 Does the club explain how children are supervised, including adult-to-child ratios?	☐	☐
10 Does training happen in an open area where children can always be seen?	☐	☐

Safeguarding questions	Yes	No
11 Does the club ask for parent or carer consent and information? ☐ Photography and filming ☐ Attendance at gradings, events and competitions ☐ Medical information ☐ Emergency contacts	☐	☐
12 Does the club provide first aid? ☐ Qualified first-aid providers ☐ First-aid kit and ice ☐ A procedure for responding to and reporting injuries, including suspected concussion	☐	☐
13 Is sparring matched to age, size and experience, with the correct protective equipment?	☐	☐
14 Does the club involve parents, carers, children and young people, and ask for their feedback?	☐	☐
15 Does the club have clear processes for reporting child safety and other integrity concerns?	☐	☐

Contact us

Australian Taekwondo

Web austkd.com.au/contact
Email integrity@austkd.com.au
Complaints austkd.com.au/club-hub/lodge-a-complaint

Sport Integrity Australia

Hotline 1800 161 361 (Safe Sport Hotline)
Email contactus@sportintegrity.gov.au
Web sportintegrity.gov.au

If someone is in immediate danger, call 000.